THE POWER OF one

WINTER IN-SERVICE 2024

Washtenaw Community College

tlc
TEACHING & LEARNING CENTER

What is the Teaching & Learning Center?

tlc
TEACHING & LEARNING CENTER

- CURRICULUM & ASSESSMENT
- LEARNING RESOURCES
- CITL - ONLINE LEARNING
- HUMAN RESOURCES
- STUDENT SERVICES
- DIVERSITY, EQUITY & INCLUSION
- SUSTAINABILITY COUNCIL
- FACULTY PROFESSIONAL DEVELOPMENT
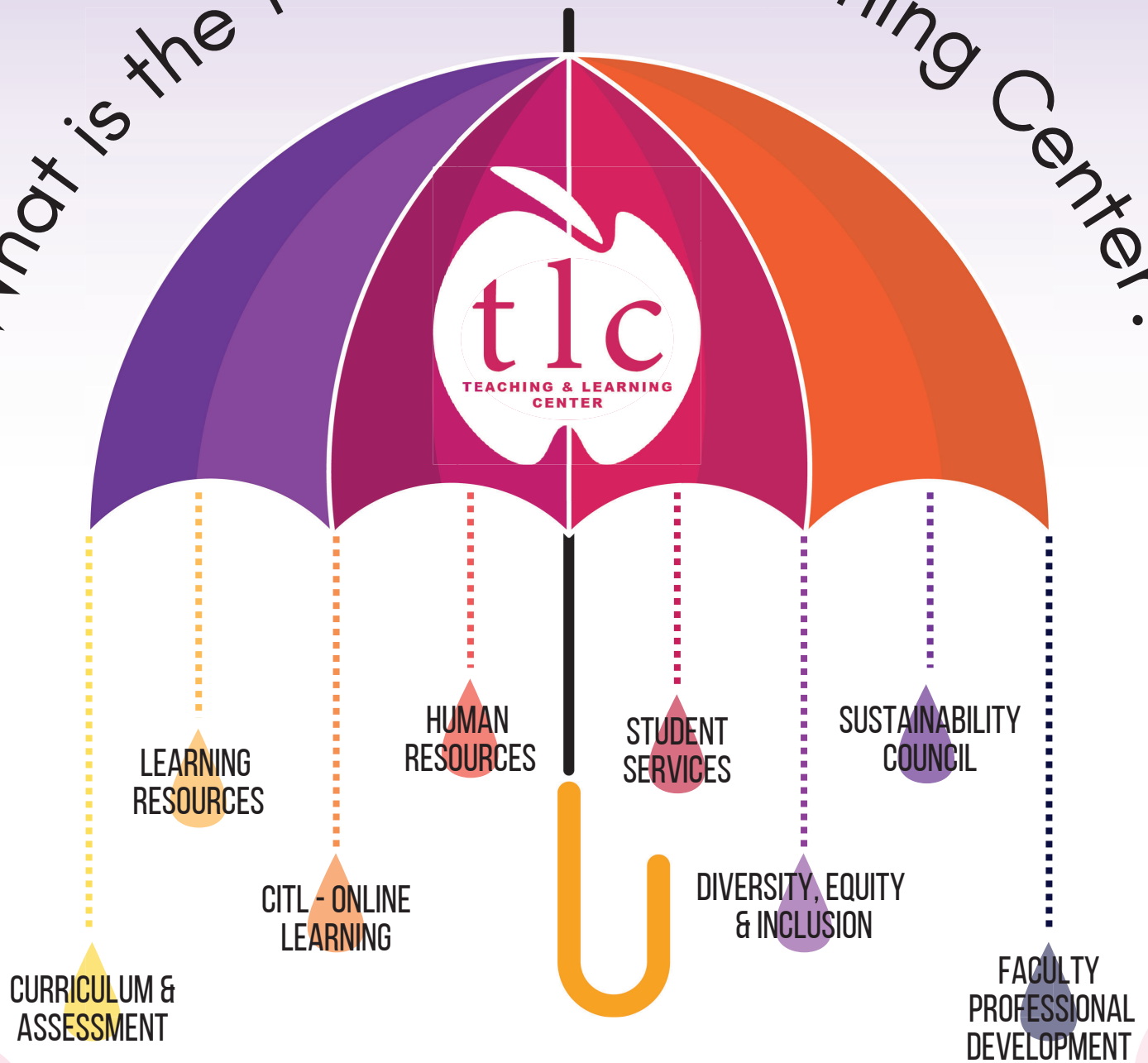
The Teaching & Learning Center is dedicated to the professional development of faculty & staff within the WCC community. It is housed within the Part-Time Faculty Commons, and is managed by the Instructional Operations Manager, Theresa Hunt; and Administrative Support Specialists, Debra Shillington & Gabriella Enos. Together, the TLC staff and advisory team works to keep the college current with the ever-changing world of academia, manages WCC's PD software KALPA, hosts a twice-yearly In-Service, and more. With the support of each of our embedded organizations, our goal is to foster a culture of educational innovation to enhance student learning and success.

734-677-5009 • TLC.STAFF@WCCNET.EDU • LA 143

**WINTER 2024
IN-SERVICE
KEYNOTE**

CREATING & SUSTAINING A POSITIVE WORKPLACE

JAN 02, 2024

10AM

OPEN TO ALL

PRESENTED BY APRIL CALLIS-BIRCHMEIER

Creating and sustaining a Positive Workplace is essential to our well-being. Using our creativity, expertise, and experience to identify where we as an organization are headed, and how we are going to go forward to create together the amazing future that is waiting for us and our students.

This session provides a vision of our future, for those who want to contribute to and benefit from a more positive work life.

Recognized as one of the Top 30 Global Gurus in Organizational Culture both in 2021 & 2022, April is a Keynote speaker and internationally known organizational change management expert who has implemented change for government, health care, higher education, and corporate clients.

HOSTED BY THE TEACHING & LEARNING CENTER

Get to know WCC's new Learning Management System during this Winter In-Service!

Canvas will be replacing Blackboard as Washtenaw Community College's Learning Management System beginning the Winter 2025 semester.

CITL, in partnership with the Teaching & Learning Center and the Office of Instruction, will be offering training on our new LMS while we prep for the switch, beginning this Winter 2024 In-Service.

Canvas Basics, Part I
- Dashboard features & customization options
- Pages, assignments, & discussions
- Weighted assignment groups
- Gradebook & assignment submissions
- Notification Preferences

1/2/24 • 1-2pm • ML 101-121 (Faculty ONLY)
1/3/24 • 10-11am • ML 103-121

Canvas Basics, Part II
- Favoriting a course
- Creating announcements
- Locating, viewing, & editing a rubric
- Speedgrader
- Student View & the Inbox

1/2/24 • 2-3pm • ML 101-121 (Faculty ONLY)
1/3/24 • 11am-12pm • ML 103-121

Comparable Canvas Tools
- Framework: Files, Pages, Home Pages, & Help
- Managing Shared Resources & Canvas Commons
- Adding & Aligning Outcomes, and Mastery

1/3/24 • 9-10am • ML 103-121 (Faculty ONLY)
1/3/24 • 2-3pm • ML 103-121

CiTL Canvas Open Office Hours
1/3/24 • 1-3pm • GM 235
1/4/24 • 10am-12pm • LA 143
1/4/24 • 1-3pm • GM 235

Hello, Canvas!
Winter In-Service 2024
CiTL Programming

Washtenaw Community College | CENTER FOR INTERACTIVE TEACHING & LEARNING

tlc TEACHING & LEARNING CENTER

Winter 2024 In-Service

Tuesday, January 2, 2024

TIME	LOCATION	TOPIC/PRESENTER(S)
8:00am – 9:00am	ML Lobby	**All Faculty & Staff Breakfast**
9:00am – 9:45am	ML Towsley	**All Faculty & Staff Winter 2024 Kick-Off (President Rose Bellanca)** Welcome Back!
10:00am – 12:00pm **FT Faculty Required Workplace Effect. (Fac) & Communication & Collab. (OPT)** **Open to All Employees**	ML Towsley	**Positivity in the Workplace: A Growth Mindset 2.0 - Keynote Presentation** **(April Callis-Birchmeier, CSP, CCMP™, PMP®)** Creating and sustaining a Positive Workplace is essential to our well-being. Using our creativity, expertise, and experience to identify where we as an organization are headed, and how we are going to go forward to create together the amazing future that is waiting for us and our students. We'll develop a consistent approach to working together, increasing camaraderie, and embedding positive workplace practices to reap the benefits of a positive and engaged workplace. Learning Objectives: • Identify the vision of our future state and the benefits of realizing the vision. • Re-route negative behaviors and create a framework for positive communication. • Develop skills and abilities to have meaningful conversation, develop strategies for support and create the positive practices necessary to sustain the future we envision. This session provides a vision of our future, for those who want to contribute to and benefit from a more positive work life.
12:00pm – 1:00pm		**LUNCH BREAK**
12:00pm – 3:00pm **Faculty ONLY**	ML 101-121	**Canvas Basics, Part 1 and Part 2** ***Hot Lunch will be provided for Faculty who are attending Canvas training.** (Lunch served 12:00pm – 1:00pm)
1:00pm – 2:00pm **Faculty ONLY** **Teaching**	ML 101-121	**Canvas Basics, Part 1 (Chava Maimon, Learning Experience Designer)** Come learn the basics of Canvas! By the end of the first session of this two-part series, you will be able to: • Describe the dashboard features and customization options. • Explain the purpose of and options contained within modules and the Rich Content Editor. • Create pages, assignments, and discussions. • Create and view weighted assignment groups. • Locate the gradebook and assignment submissions. • Set notification preferences.
2:00pm – 3:00pm **Faculty ONLY** **Teaching**	ML 101-121	**Canvas Basics, Part 2 (Chava Maimon, Learning Experience Designer)** Come learn the basics of Canvas! By the end of the second session of this two-part series, you will be able to: • Describe the purpose and process of favoriting a course. • Create an announcement. • Locate, view, and edit a rubric. • Describe Speedgrader's purpose, location, and options. • Explain the features of Student View and the Inbox. For more information on using Canvas, please visit the instructor's guide: https://community.canvaslms.com/t5/Instructor-Guide/tkb-p/Instructor

TIME	LOCATION	TOPIC/PRESENTER(S)
12:00pm – 2:00pm **Diversity (Fac) & Communication & Collab. (OPT)**	**LA 259**	**Exploring Implicit Bias: How to Recognize and Mitigate It (Sheryl Kelly, Ph.D., LP, Psychologist & Owner, SKy Counseling & Consulting, LLC)** This workshop will focus on providing insight into what implicit bias is and how it shows up, specifically, in the classroom. Practical ways to mitigate bias will be introduced and discussed. Participants will be invited to engage in discussions and reflections, purposed to heighten insight and encourage mindful engagement as we all work towards consistently mitigating bias. By the end of this workshop, participants will: • Be able to define and recognize examples of implicit bias • Gain insight into how implicit bias shows up in the classroom • Be aware of ways to mitigate bias *** Lunch will be provided. REGISTRATION in KALPA is REQUIRED to ensure a seat.**
2:00pm – 3:00pm **Workplace Effect. (Fac) & Wellness (OPT)**	**Garrett's (SC 1st Floor)**	**Prioritizing Self-Care: Wellness Class (Charlie Fuller, College Safety & Wellness OFC)** This session will cover the 7-types of self-care, and strategies to integrate healthy habits into your work week: to improve workplace effectiveness. We will also share a list of opportunities on and around campus, for WCC employees to participate in self-care and wellness activities. By the end of this training, employees will be able to identify 7-types of self-care and be aware of resources/classes which they can access to actively practice any or all aspects of self-care. Employees will also be able to understand how practicing self-care in a balanced way can improve their wellbeing and their effectiveness in the workplace.
3:15pm – 5:00pm **FT Faculty Required Meeting**	**Various**	**Division Meetings** Advanced Technology & Public Service Careers (Dean Jimmie Baber) – GL 202 Business & Computer Technologies (Dean Eva Samulski) – BE 260 Health Sciences (Dean Shari Lambert) – TI 114 Humanities, Social & Behavioral Sciences (Dean Anne Nichols) – LA 327 Math, Science & Engineering Technology (Dean Tracy Schwab) – LA 340 Learning Resources (Interim Executive Director, Sandra McCarthy) – GM 118

Cheese!

HEADSHOTS FOR THE WCC STAFF YEARBOOK

Whether you're new to WCC, or if you've been around long enough to have your own coveted copy of a past *WCC Who's Who*, you're invited to get a photo taken for our brand new staff yearbook!

Who: All Full-Time Employees

Dates: 1/4 & 1/5

Location: Community Room

Time: All Day

(photographers will have an hour lunch break)

Sign-up is not needed, but there may be a 10-15 minute wait.

beyond the classroom

HELPING STUDENTS SUCCEED AT WCC

Mental Health
Tele-Mental Health Services
734-677-5223
24 Hour Emergency Assistance
1-833-WCC4YOU (833-922-4968)
Welltrack
Download the App

Safety
Public Safety
734-973-3411
Sexual Assault Reporting
734-973-3536 or the **Report a Concern** Form

Finances
Personal Finances
734-677-5105
Student Emergency Fund
734-973-3523
finaid@wccnet.edu
Student Resource Center
734-677-5105
src@wccnet.edu
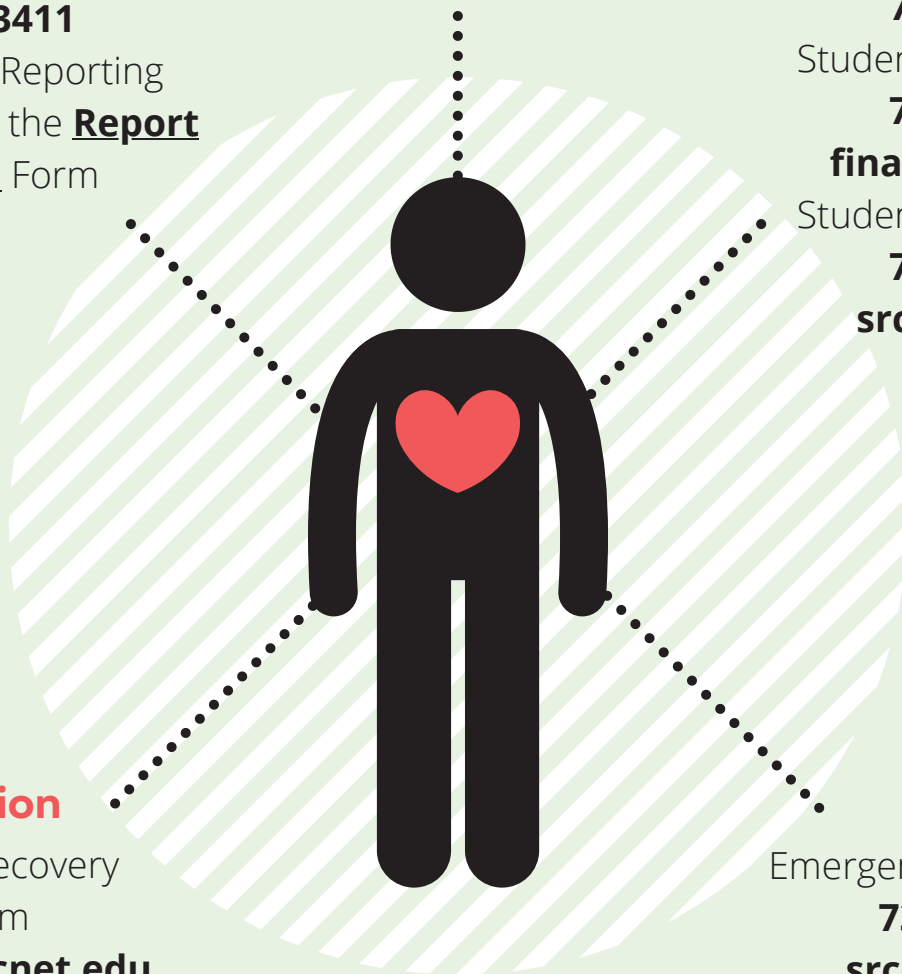
Addiction
Collegiate Recovery Program
therzog@wccnet.edu

Food
Emergency Food Cupboard
734-677-5105
src@wccnet.edu

You can submit a CARE Team form for all the resources listed above at:
https://www.wccnet.edu/succeed/personal/wcc-care-team

Washtenaw Community College | HUMAN RESOURCES

Winter 2024
In-Service

HR SESSIONS*

Jan 3rd **11 AM -** **12:30 PM**	**Pension and Defined Contribution Seminar** Presenter: Doug Stevens/MARSP Group **LA 241**
Jan 4th **10 - 10:50 AM**	**Culture and Identity Awareness** Presenter: Dexter Sullivan **LA 241**
Jan 4th **1:30 - 3 PM**	**Pro Tips for Caregivers of the Elderly: Navigating the Landscape...** Presenter: Rick Harkness **LA 229**
Jan 5th **9 - 10:00 AM**	**Employee Paystubs: Explore Contributions, Deductions, and more...** Presenters: Andrea Mendrick & Payroll **ZOOM** (link in Kalpa)

THE SPEAKERS

Doug Stevens
Financial Advisor MARSP Group

Dexter Sullivan
Dexter Sullivan Enterprises

Rick Harkness
Consultant and Trainer

*All Employees Welcome

Registration & Info:

https://www.kalpapdms.com/wcc-login/

Center for Interactive Teaching and Learning

CiTL

Join us for trainings and new innovations as WCC prepares to move to Canvas.

Faculty Training, Assistance, and Solutions Team

- One-on-one service available by appointment: faculty.help@wccnet.edu

- Canvas + instructional technology training sessions available all year

IN-SERVICE SESSIONS

- Canvas Basics
- Canvas Teaching
- Canvas Frameworks and Commons
- Yuja Video Quizzing & Screen Recording
- AI for Gamification

Keep an eye on KALPA and the TLC emails for more sessions on these topics throughout 2024.

CANVAS

- 2024: Canvas Training
- Winter 2025: Migration Complete!

Winter 2024 In-Service
Wednesday, January 3, 2024

TIME	LOCATION	TOPIC/PRESENTER(S)
9:00am – 9:50am Faculty ONLY Teaching	ML 103-121	**Comparable Canvas Tools: Framework, Resources, Alignments (Nancy Collison, Director of Online Technologies & Amy Artiles, Learning Solutions Engineer)** This session is a look at some of the overarching areas in Canvas. We will provide a comparison of how they functioned in Blackboard with new approaches to accomplish these goals in Canvas. • Framework: Files, Pages, Home Pages, and Help • Managing Shared Resources & Canvas Commons • Adding and Aligning Outcomes and Mastery ***Continental Breakfast served, starting at 8:30am.**
9:00am – 9:50am Teaching (Fac) & Communication & Collab. (OPT)	LA 237	**WCC CARE Team (Tracci Johnson, Dean of Students)** The WCC CARE team is here to work with faculty and staff to assist students. When concerns arise about the physical, emotional and behavioral well-being or safety of a student. The goals of the presentation include, understanding why and where to fill out the form and the services that the CARE team provides.
9:00am – 9:50am Teaching	LA 241	**Can I use Artificial Intelligence (AI) to Write my Next Research Paper? (Maureen Perault, Prof Librarian [Temp] & Sandy McCarthy, Interim Exec Director of Learning Resources)** This session will discuss acceptable and unacceptable uses of Artificial Intelligence (AI) in regards to academic integrity, how to acknowledge AI, and how to evaluate AI generated content.
10:00am – 10:50am Teaching	ML 103-121	**Canvas Basics, Part 1 (Chava Maimon, Learning Experience Designer)** Come learn the basics of Canvas! By the end of the first session of this two-part series, you will be able to: • Describe the dashboard features and customization options. • Explain the purpose of and options contained within modules and the Rich Content Editor. • Create pages, assignments, and discussions. • Create and view weighted assignment groups. • Locate the gradebook and assignment submissions. • Set notification preferences. For more information on using Canvas, please visit the instructor's guide: https://community.canvaslms.com/t5/Instructor-Guide/tkb-p/Instructor
10:00am – 10:50am Supervisors ONLY	TI 244	**The In's and Out's: Onboarding and Offboarding for WCC Supervisors Only (Megan Keefer, Manager Talent Acquisition)** This is a Drop-In session. Please come with questions related to onboarding or offboarding employees. We can review our internal processes, Intranet resources, and other campus resources that are available to help guide you and/or your employees through the employee life cycle.
10:00am – 10:50am Workplace Effect. (Fac) & Information Tech. (OPT)	LA 343	**Windows 11 Tips & Tricks (Annie Sutherland, Senior Support Technician)** Come learn about Windows 11, the newest operating system from Windows. We'll touch on all the new features, as well as some tips and tricks to get you up to speed with Windows 11 in no time.
10:00am – 12:00pm Diversity (Fac) & Communication & Collab. (OPT) Max Attendance – 35	LA 211	**Pronouns 101 (Eli Gonzalez, LMSW - Clinical, CYT, Education & Training Program Mgr)** A 2-hour workshop on the basics of pronouns and their usage. Participants will have the chance to practice using different sets of pronouns and work on bystander intervention skills. Through this workshop, participants will: • Learn what pronouns are and be able to share why they are important in their own words; • Identify the correct pronouns in various sentence structures; • Practice different methods of addressing harm using a tool called scripting (coined by author Ritu Bhasin); • Use an action planning resource to develop one tangible, actionable goal related to their increased inclusivity around pronouns

Wednesday, January 3, 2024

TIME	LOCATION	TOPIC/PRESENTER(S)
10:00am – 12:00pm **Meeting**	**LA 233**	**Curriculum & Assessment Committee Meeting (Curriculum & Assessment Committee)** Please join the Curriculum & Assessment Committees for their Winter 2024 In-Service meeting, as they review course and/or program submissions.
11:00am – 12:00pm **Teaching**	**ML 103-121**	**Canvas Basics, Part 2 (Chava Maimon, Learning Experience Designer)** Come learn the basics of Canvas! By the end of the second session of this two-part series, you will be able to: • Describe the purpose and process of favoriting a course. • Create an announcement. • Locate, view, and edit a rubric. • Describe Speedgrader's purpose, location, and options. • Explain the features of Student View and the Inbox. For more information on using Canvas, please visit the instructor's guide: https://community.canvaslms.com/t5/Instructor-Guide/tkb-p/Instructor
11:00am – 12:30pm **Workplace Effect.**	**LA 241**	**Pension and Retirement Seminar (Doug Stevens)** This seminar is targeted to all Michigan Public School Employees. This seminar will cover specific details of what lies ahead as a public-school retiree, including healthcare, pension benefits, retirement savings plans, and managing lifetime income. The seminar will cover all public-school pension plans, including BASIC, MIP, Pension Plus, and Defined Contribution (DC) plans. The seminar will focus on both the defined benefit and defined contribution components of retirement planning and will educate staff to help prepare for a successful future retirement.
11:30am – 1:30pm	**ML Lobby**	**UNITY Lunch (Julie Kissel, WCCEA Union President)** The WCCEA invites all members in good-standing from the WCCEA, the WCC OPTA and AFSCME unions to our 2024 UNITY Lunch.
12:00pm – 1:00pm		**LUNCH BREAK**
1:00pm – 1:50pm **Teaching**	**GM 118**	**Literature Faculty in the Library (Molly Ledermann, Prof Librarian)** English faculty, please join English Department liaison librarian Molly Ledermann to talk about the information needs of literature students. When is the last time you took a walk through the stacks? What kinds of physical and digital collections do your students need? What new, tantalizing offerings do we have on our shelves? Let's talk about current and future collection planning in the context of your course and your students! Bring a copy of an essay or research assignment to have in mind as we consider information resources, information needs, and information literacy learning opportunities for your students.
1:00pm – 1:50pm **Teaching (Fac) &** **Information Tech.-** **(OPT)**	**LA 259**	**In-Video Quizzing & Screen Recording with Yuja (Sean Thomas, Academic Technologist)** Ever wanted to add questions or prompts to the middle of a video to increase student engagement? Come learn how to do this with our video platform, Yuja. You can also use Yuja to create video content, using the screen recorder and video editor.
1:00pm – 1:50pm **Teaching (Fac) &** **Communication &** **Collab. (OPT)**	**GM 201**	**Lego and Tutoring: Making Connections (David Schuit, Head of Tutoring)** Join the Learning Commons Tutoring Team for an interactive session on how tutoring can benefit your students! This session will detail the services offered, including a course specific schedule for tutoring. There will also be a chance to participate in an interactive activity that will demonstrate the learning process when students utilize tutoring. Note:
1:00pm – 1:50pm **Teaching** **Health Science FT** **Faculty Required**	**LA 311**	**Review of Full-Time Program Layouts (Linda Blakey, Provost & Chief Operating Officer & Shari Lambert, Dean Health Sciences)** During this session the program layouts for students enrolling both full-time and part-time will be reviewed. Layouts for students starting either Fall or Winter semesters will be discussed. ***All Health Science faculty and advisors are expected to attend this session.***

Wednesday, January 3, 2024

TIME	LOCATION	TOPIC/PRESENTER(S)
2:00pm – 3:00pm **Teaching**	ML 103-121	**Comparable Canvas Tools: Framework, Resources, Alignments (Nancy Collison, Director of Online Technologies & Amy Artiles, Learning Solutions Engineer)** This session is a look at some of the overarching areas in Canvas. We will provide a comparison of how they functioned in Blackboard with new approaches to accomplish these goals in Canvas. • Framework: Files, Pages, Home Pages, and Help • Managing Shared Resources & Canvas Commons • Adding and Aligning Outcomes and Mastery Join Nancy and Amy for overviews and discussion.
2:00pm –3:00pm **Teaching**	LA 211	**Helping Students Choose Themselves, Not AI (Hava Levitt-Phillips, Prof Faculty–English/Writing & FPD Committee)** Learning requires vulnerability & discomfort, not to mention time that our students often don't feel like they have. As a result, they may find themselves drawn in by the allure of AI tools to complete course work. When they dump an essay prompt into ChatGPT, however, faculty know that students are actually shortchanging themselves. Join FPD for this interactive session on strategies we can use to help our students choose themselves & their own growth over the pessimism of relying wholly on AI tools.
2:00pm – 3:00pm **Teaching (Fac) & Communication & Collab. (OPT)**	LA 237	**Need Counselor Right Away (Jim Bauer & Karolyn Lehn, LP Counselor/Non-Clin Case Managers)** NCRA is a protocol for any WCC faculty or staff member to use when working with a student who is in crisis/distress. It can be scary and isolating when talking to someone in crisis/distress, especially if we don't know who or where to turn to for help. This training will provide an overview of the protocol and discuss tips and guidance when making mental health referrals.
2:00pm – 3:00pm **Workplace Effect. (Fac) & Information Tech. (OPT)**	LA 343	**Windows 11 Tips & Tricks (Annie Sutherland, Senior Support Technician)** Come learn about Windows 11, the newest operating system from Windows. We'll touch on all the new features, as well as some tips and tricks to get you up to speed with Windows 11 in no time.
3:15pm – 5:00pm **FT Faculty Required Meeting**	Various	**Department Meetings** *Check email for details from Department Chairs

Hands-on learning opportunities from our experts in CiTL!

Join the CiTL team for their open office hours, where you'll have the opportunity to ask questions about Blackboard and Canvas and walk through solutions step-by-step. Hosted in convenient computer spaces on campus, drop in to revise your Blackboard course and build your Canvas knowledge base, one question at a time.

Wednesday, January 3rd
1:00pm-3:00pm
GM 235

Thursday, January 4th
10:00am-12:00pm
LA 143

Thursday, January 4th
1:00pm-3:00pm
GM 235

Hello, Canvas!
Course Design Open Office Hours
Winter 2024 In-Service

Washtenaw Community College | CENTER FOR INTERACTIVE TEACHING & LEARNING

tlc

THE LEARNING COMMONS

The Learning Commons Lab team is here to help students with:

Blackboard, Word, PowerPoint, Excel, Zoom or other software and hardware.

SCAN ME

The Learning Commons computer area can be reserved as a section for classroom activities that require the use of computers or software programs.

The Learning Commons now offers **3D printing!**

Learning Commons – 2nd Floor GM Building

Washtenaw Community College
RICHARD W. BAILEY LIBRARY & LEARNING COMMONS

Remember to visit the NNLM Traveling Exhibit

The WCC Bailey Library has been selected to host the National Library of Medicine's Traveling Exhibit

Pictures of Nursing: The Zwerdling Postcard Collection presents a selection of historic postcards that span a century of nursing imagery and investigates the hold these images exert on the public imagination—then and now.

January 9, 2024 – February 17, 2024 Bailey Library Active Zone/Reference Area

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RESERVE YOUR LIBRARY RESEARCH INSTRUCTION

For Winter 2024 semester

Librarians are committed to developing student research skills to meet changing expectations.

Scan the QR code to reserve your information literacy instruction for your class.

Misinformation
Developing a topic
Peer-reviewed articles
Market research
Find credible information
Research Databases
Library search tools

SCAN ME

Washtenaw Community College
RICHARD W. BAILEY LIBRARY & LEARNING COMMONS

Learning Support Services (LSS)

learningsupport@wccnet.edu
Crane Liberal Arts and Sciences Building – LA 115

734-973-3342
https://www.wccnet.edu/succeed/disability/

Accommodations for students with disabilities include:

- Advising/setting up accommodations each semester
- Testing accommodations
- Assistive Technology

(Students who have had an IEP or 504 Plan are encouraged to contact LSS)

Technology Resources for Students

Assistive technology will support students with resources to provide differing formats of written text and audio presentations.

While some programs are specifically geared for students with disabilities, many resources are free and available to everyone. Listed below, are various options available. Visit https://www.wccnet.edu/succeed/disability/ for more information on:

- **Text to Speech**
- **Speech to Text**
- **Screen Reader**
- **Note Taking**
- **Captions for Video**
- **Study Tools**

WCC students may contact the LSS Assistive Technology Specialist with questions about these assistive technology resources: assistivetech@wccnet.edu.

SRC: Student Resource Center
Removing obstacles for your academic success

There are many ways that we can help you!

We can offer a case management approach to helping you succeed. Our staff will work with you one-on-one in reviewing your goals, planning your program and accessing resources to help you achieve your goals.

We can help with:

- Scholarship funding for off campus child care
- Grants offered through the Carl Perkins Act for students in occupational programs
- Support connections with the community and other college resources
- Assistance navigating the WCC system
- Awareness campaigns/workshops
- Navigating food insecurity

Contact the Student Resource Center to schedule your appointment today!

Contact SRC

734-677-5105

Student Center building
Second floor, SC 206
Counseling & Career Planning

src@wccnet.edu

For more information, visit src.wccnet.edu

Washtenaw Community College

Winter 2024 In-Service

Thursday, January 4, 2024

We are excited to announce the return of the *Staff Yearbook/Who's Who Directory*!
All Full-Time Employees please stop by the Community Room (SC 105) and get your photo taken.
Thursday, January 4th or Friday, January 5th
All Day (photographers will have an hour lunch break)
Sign-up is not needed, but be prepared – there could be a 10-15 minute wait

TIME	LOCATION	TOPIC/PRESENTER(S)
9:00am – 9:50am **FT Faculty Required**	**ML 101-121**	**General Faculty Meeting (Brandon Tucker, Interim Vice President of Instruction)** *** Hot Breakfast will be provided starting at 8:30am.**
10:00am – 10:50am **Teaching**	**LA 259**	**Canvas Q&A Panel with WCC Faculty (Nancy Collison, Director of Online Technologies & WCC PT Faculty, Canvas Users)** As we make the transition to Canvas, it's only natural that you might have questions - how does this new platform work? What's it going to be like, using Canvas in my classroom? Is it difficult to navigate? What better way to get those questions (and more!) answered than by your very own colleagues? Join Nancy and a group of WCC faculty who have used Canvas at other institutions, for a moderated Q&A on all things Canvas.
10:00am – 10:50am **Teaching (Fac) & Communication & Collab. (OPT)** **Max Attendance – 30**	**LA 237**	**QPR – Suicide Gatekeeper Training (Jim Bauer, LP Counselor/Non-Clin Case Manager)** QPR is an evidence-based gatekeeper training. It is designed for anyone in the community to use, to recognize the warning signs that someone might be thinking about suicide, and have a conversation with the person at risk and get them to someone who can help them further, like a mental health professional. As many of you know, there are sometimes conversations with someone and you have a "gut feeling" that they're struggling more than they're saying. It's hard to know what to say, and whether or not you should ask them directly about suicide. QPR is specifically about these types of conversations. It will give you the skills to feel more confident in those conversations. What you will learn: • How to recognize early warning signs that someone may be thinking about suicide • Words and phrases to say to offer support and hope • How to connect them to someone who can assess their safety and make a plan to keep them safe
10:00am – 10:50am **Diversity (Fac) & Communication & Collab. (OPT)**	**LA 241**	**A DEI Framework: Culture and Identity Awareness (Dexter Sullivan, Dexter Sullivan Enterprises)** This session provides a refresher on diversity, equity, and inclusion; introductory framework for the value of establishing more inclusive practices in today's diverse workplace; and interactive case studies of how each participant can engage DEI tactics that are informed by a mutual, nondiscriminatory respect for all persons. From the training, attendees will leave tooled with a thorough understanding of: • The authentic meanings of diversity, equity and inclusion • How our daily routines and responsibilities intersect with a diverse world • Examples of embodying equity in various environments Outcome: Thorough awareness of why the work of diversity and inclusion is relevant in various lived contexts.
11:00am – 12:00pm **Teaching**	**LA 211**	**FPD Student Panel: Dealing with the Discomfort of Learning (Mary Mullalond, Prof Faculty–English/Writing & FPD Committee)** Join FPD for this panel discussion and learn more about the experience of students in our class communities. We'll explore what kinds of learning-related discomfort students experience in our classes, as well as the strategies & support they have found helpful. FPD will moderate the panel, and attendees' questions will be welcomed, as well.

Thursday, January 4, 2024

TIME	LOCATION	TOPIC/PRESENTER(S)
11:00am – 12:00pm **Teaching**	**LA 235**	**Learning Support Services Updates (Debra Guerrero, Director of Learning Support Services)** Please join us for updates after our first year using Accommodate (case management system)! Opportunity to meet our new staff and ask questions. An opportunity to review the Accommodate system and review the role of LSS in providing services and accommodations for students with disabilities.
11:00am – 12:00pm **Leadership (Fac) & Communication & Collab. (OPT)**	**LA 229**	**Grants 101 (Julia Shaddach, Director of Grants Development & Management)** This event is crafted with everyone in mind—whether you're just starting out and want to learn about grants or you're a seasoned pro looking for a quick refresher. We'll explore the journey of turning your ideas into reality, explore ways to actively participate in grants, and shed light on the grant development process at Washtenaw Community College.
12:00pm – 1:00pm		**LUNCH BREAK**
12:00pm – 1:00pm **Teaching**	**Garrett's (SC 1st Floor)**	**Tools for Faculty to Assist Under-Represented Populations Facing Barriers to Success (Clarence Jennings, Vice President of Student Services & Tracci Johnson, Dean of Students)** Learn more about how to assist under-represented students. This presentation is designed to give you additional tools in your toolbelt to assist students to be successful in your class and get them one step closer to completion! *** Lunch will be provided. REGISTRATION in KALPA is REQUIRED to ensure a seat.**
1:00pm – 1:50pm **Teaching**	**LA 211**	**FPD Lightning Talks: Supporting Discomfort in Learning (Rosemary Wilson, Prof Faculty– Business & FPD Committee)** In this faculty-led session, five of our faculty colleagues will share how they support their students in navigating the discomfort that accompanies learning in their disciplines.
1:00pm – 1:50pm **Teaching**	**LA 259**	**Crafting Gamified Experiences with AI (Jerry Jones, Faculty Development Specialist)** Whether you're aiming to boost student engagement, cultivate deeper critical thinking, or infuse a dose of fun into the learning environment, this lecture will equip you with the knowledge to effectively leverage AI's capabilities in education. We will delve into employing platforms like ChatGPT to devise gamified strategies, offering you insights to unlock the transformative potential of AI in the classroom.
1:00pm – 1:50pm **Workplace Effect. (Fac) & Communication & Collab. (OPT)**	**LA 237**	**Support Services for Student Success (Leslie Neal & Cheryl Finley, SRC Case Managers/ College Student Advisors)** Please join SRC Case Managers, Cheryl Finley and Leslie Neal who will give updates on services and supports available for students. Special emphasis on services/funding for Career and Technical Education (CTE) students who qualify for Carl Perkins funding. Planned events for the year will also be discussed.
1:30pm – 2:30pm	**President's Suite**	**President's Open House (President Rose Bellanca)** Join President Bellanca and team for a meet and greet. All employees are welcome!
1:30pm – 3:00pm **Workplace Effect. (Fac) & Communication & Collab. (OPT)** **Max Attendance – 40**	**LA 229**	**Pro Tips for Caregivers: Navigating the Financial, Legal, and Emotional Landscape (Rick Harkness, Corporate Training & Lifelong Learning Trainer)** This is a working session, the more you have prepared for the session, the more you will benefit from it. This session will focus on topics below and general emphasis on helping loved ones navigate the complexities of everyday life during their golden years: • Elder Care Assist List • Building a Personalized Budget • Tracking Results and Contacts • Cash Management • Open Topic Discussion and Questions

TIME	LOCATION	TOPIC/PRESENTER(S)
2:00pm – 3:00pm **Teaching**	**LA 235**	**Copyright and Creative Commons in the Classroom (Molly Lederman, Prof Librarian)** Fresh off of her Creative Commons Certification, this WCC Librarian has so much to share. Whether you've never heard of open licensing or you're a Creative Commons/OER veteran, this session has something for you. We'll discuss how Creative Commons is different from copyright and public domain. We'll explore Creative Commons license terms - you can do more with "No Derivatives" content than you think! And what about AI-generated content, where does that fit in? Come away knowing how to use and share openly licensed work and explore a treasure trove of open content that you can use in your course. Bring your copyright, Creative Commons, and Open Educational Resources questions for a lively discussion about current practice in classrooms and course sites.
2:00pm – 3:00pm **Teaching**	**LA 241**	**Unlocking Efficiency: Time-Saving Substantive Feedback Techniques & Collaborative Work Time (Claire Sparklin & Myron Covington, Prof Faculty–Communications)** Are you seeking innovative ways to maximize your impact in your classes while saving valuable time? Uncover powerful feedback frameworks that make your comments clear, actionable, and impactful. Join us for a training session led by Communication Faculty, Myron Covington and Claire Sparklin to explore how being efficient is being effective! They will each unveil their top three time-saving techniques for providing students with high-quality, substantive feedback. Discover how to strike the perfect balance between providing meaningful insights and streamlining your grading process. You'll have the option to put your newfound strategies into practice by participating in a collegial space for collaborative work time or alternatively, retreat to your offices and implement these techniques right away – the choice is yours!
2:00pm – 3:00pm **Workplace Effect. (Fac) & Information Tech. (OPT)**	**LA 259**	**Banner 9 Employee Dashboard – Sneak Peak (Linda Williams, Lead SR Bus/Sys Analyst Fin&HR)** The New Employee Self Service has an enhanced user experience designed to give your staff the information and access they need to Payroll and personal information. Additionally, Banner Self-Service 9 leverages modern User Interface design to better utilize available screen real-estate on a wider array of devices and provide a natural experience on touch enabled screens.
3:15pm – 5:00pm **Meeting**	**Various**	**Part-Time Faculty Department Meetings** * Check email for details from Department Chairs

Washtenaw Community College

"[If] a man doesn't have a job or an income, he has neither life nor liberty nor the possibility for the pursuit of happiness. He merely exists."

Save the Date: MLK Day Celebration | Jan. 11 from 3:30 - 5 p.m. | Student Center 2nd Floor

ACTIVE VIOLENT INTRUDER RESPONSE TRAINING

Hosted by the WCC Public Safety Department

This training is designed to increase odds of survival during an active violent intruder event. ALICE (which stands for Alert, Lockdown, Inform, Counter, and Evacuate) is a post-Columbine, Virginia Tech, and Oxford High School situational response strategy that goes beyond the conventional lockdown.

All staff & faculty are invited to attend!

January 23rd, 2024 • 2pm-4pm • LA 225
February 20th, 2024 • 10am-12pm • LA 140

Become an Open Educator!

Cohort participants will attend three hands-on sessions in a collaborative environment to support the goal of completing and using an OER textbook. Stipend available for completed projects. MTA faculty are strongly encouraged to participate. Register below.

Winter 2024

Session One: Friday, February 2 10-11am - Zoom
Hands-on project planning, explore options to match pedagogical needs.

Session Two: Friday, February 16 10-11am - Zoom
Report progress, troubleshoot problems, create maintenance plan.

Session Three: Friday, April 12 10-11am - Zoom
Techniques for completion and final problem solving

Direct sign up link: https://wccnet.libwizard.com/f/oer-cohort

Additional information at https://libguides.wccnet.edu/oer_WCC with contact information.

Washtenaw Community College | RICHARD W. BAILEY LIBRARY & LEARNING COMMONS

JOIN THE MATH, SCIENCES & ENGINEERING TECHNOLOGY DIVISION AND THE STUDENT ACTIVITIES DEPARTMENT AS THEY CO-HOST THE PI DAY 2024 EVENT!

DATE: THURSDAY, MARCH 14, 2024
TIME: 11:00AM-2:00PM
LOCATION: SC132 - GARRETT'S

PI DAY
3-14

Save the Date!

Winter 2024 In-Service

Friday, January 5, 2024

This is the last day to be a part of the *Staff Yearbook/Who's Who Directory*!
All Full-Time Employees please stop by the Community Room (SC 105) and have your photo taken.
All Day (photographers will have an hour lunch break)
Sign-up is not needed, but be prepared – there could be a 10-15 minute wait

TIME	LOCATION	TOPIC/PRESENTER(S)
9:00am – 10:50am **Workplace Effect.**	LA 343	**Curriculum & Assessment: Master Syllabus Workshop (Jessica Hale, Prof Faculty–Academic Skills; Randy Van Wagnen, Prof Faculty–Digital Media Arts & Shawn Deron, Prof Faculty–Motorcycle)** Interested in streamlining your assessment work during the conversion to Canvas? Hoping to add Student Learning Outcomes and alignments to your master so that creating Course Assessment reports is easier than in the past? A first step is updating the Master Syllabus (MS) for the course. Come join the C & A Chairs, as well as committee members and staff, for a Master Syllabus Workshop. We'll help you review the existing MS, identify assessment tools, and get you on your way to completing your contractual requirements.
9:00am – 10:00am **Workplace Effect. (Fac) & Communication & Collab. (OPT)**	Zoom	**Employee Paystubs: Contributions, Deductions, and More... (Andrea Mendrick, Manager–Human Resources Total Rewards)** Confused by all of the deductions and contributions on your paystub? Join us as we help decipher your paystub including retirement, benefits, taxes, and more. We will also leave time for open Q&A after our initial presentation. (Payroll Staff also joining as presenters) **https://wccnet-edu.zoom.us/j/81425812144** Contact tlc.staff@wccnet.edu if you have any issues logging in.
10:00am – 10:50am **Teaching (Fac) & Communication & Collab. (OPT)**	Zoom	**Journal Writing for Teachers (Maryam Barrie, Prof Faculty–English/Writing)** Learn to use writing to develop your teaching practice, as well as practice self-discovery and expression. Session time will be used to write and discuss. Writing prompts will be offered to assist teachers interested in creating a thoughtful place for themselves to consider challenges, mistakes and successes in their teaching practice. **https://wccnet-edu.zoom.us/j/86409108005** Contact tlc.staff@wccnet.edu if you have any issues logging in.
11:00am – 12:00am **Teaching**	LA 327	**Dealing with Discomfort: The Open Door FPD + The Writing Center (Hava Levitt-Phillips & Tom Zimmerman, Prof Faculty–English/Writing)** Join Tom Zimmerman, Writing Center Director, and Hava Levitt-Phillips (FPD) for this interactive writing workshop. We'll explore our own experiences of learning-related discomfort as students AND teachers through reflective writing. We'll also use writing to generate ideas for how we can become ever more effective at supporting our students in refiguring their discomfort as worthwhile growing pains.
12:00pm – 1:00pm		**LUNCH BREAK**
12:00pm – 1:00pm **Teaching** **Nursing Faculty ONLY**	TI 118	**Best Practices in Clinical Education (DeAnna Gapp, Prof Faculty–Nursing)** Come learn about the Best Practices in Clinical Education. We will share ideas about how to teach students in the clinical settings. We will go over rubrics and paperwork to ensure learning outcomes are met.

TIME	LOCATION	TOPIC/PRESENTER(S)
1:00pm – 2:30pm **Teaching**	LA 327	**FPD Winter 2024 Kick-Off (Hava Levitt-Phillips & Mary Mullalond, Prof Faculty–English/Writing & FPD Committee)** All faculty are invited to this year's FPD Winter Kick-Off! Join FPD for food & fellowship. We'll get important updates from campus partners like Bailey Library & the Success Teams. We'll also dig into how we can transform the learning-related discomfort our students often experience into valuable growing pains. Plus, we'll be putting the Wheel of Names through a couple extra spins & giving away a couple extra Great Mystery Surprises!
3:30pm – 4:30pm **Leadership**	LA 259	**STEM Mentor Training (Susan Dentel, Prof Faculty–Life Science)** This is a STEM Mentor training.

Winter 2024 DEI Film Screenings

All film screenings are eligible for professional development credit. Visit KALPA for details & registration!

Washtenaw Community College
OFFICE OF DIVERSITY & INCLUSION

January: Martin Luther King, Jr.
February: Black History Month
March: Women's History Month
April: Asian Pacific Islander American Heritage Month

Looking for a Change of Scenery?

THEN OFFER AN OFFICE HOUR IN THE LEARNING COMMONS!

- Faculty have the option of doing an office hour in the Learning Commons.
- Faculty can help tutor students during their office hours.
- Free coffee available with our Keurig. Just check in at the front desk to receive a free cup of coffee!

Questions? Email David Schuit at dschuit@wccnet.edu

Faculty Help Pathways

CALL HELPDESK IF...

- Your computer isn't turning on
- You're having trouble with your keyboard, mouse, or other items related to your computer

(734) 973-3456
help-desk@wccnet.edu

CONTACT FACULTY HELP IF...

- Blackboard isn't showing all of your content
- You have Grade Center or other Blackboard program questions

(734) 477-8713
faculty.help@wccnet.edu

CONTACT MEDIA SERVICES IF...

- You need help setting up a Zoom account
- You are in need of classroom technologies, such as cameras, microphones, etc.

(734) 677-5180
mediahelp@wccnet.edu

EMAIL THE TEACHING & LEARNING CENTER IF...

- You have questions regarding the In-Service schedule, your Professional Development plan, etc.
- You are having trouble with KALPA in any way

(734) 677-5009
tlc.staff@wccnet.edu

Everyone's reason for coming to WCC is different. And yet, the results are so similar. The reason may be to start a new career path, or strengthen an existing one. To establish a foundation for further academic study at a four-year college. To fulfill a dream, or follow a passion to a very rewarding outcome. Whatever the reason, the result is always a new and interesting chapter in a life story. We all have our something "next," and WCC is a means to achieve it. We teach, we encourage, we guide, we support, we inspire. Life has many chapters. We're here to help you start your next one.

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